Catalina Sea Camp is a non-profit resident camp with no religious affiliation and a desire to make a difference in the lives of children through unique opportunities of discovery. We host a 1-week program for campers 8-13 and a 3-week program for campers 12-17. Our average session consists of ~200 campers. A typical cabin is grouped by age and will have anywhere from 4-10 campers per 1-2 counselors. We are located on Catalina Island in two private bays, Toyon Bay and Fox landing. Counselors live in dorms connected to campers.

**What are the Camp dates?**

Counseling staff, unless advised otherwise, are to arrive at camp **Wednesday, June 1st, 2022**. Transportation to the island is provided.

- **1-week program full season of employment** June 1st – July 17th
- **3-week program full season of employment** June 1st – August 13th

We are only able to consider applicants who can commit to the full time of employment. If you are unable to work for the full employment period, we encourage you to refrain from applying.

**What is the job of a CSC counselor like?**

Though an immensely rewarding job, this is a HARD JOB TO DO! The job of a camp counselor is physically and psychologically demanding. Counselors must be physically and mentally fit to adapt to the long days, lack of privacy, and constant needs from campers. Not only must counselors be able to work under these conditions, but they also must retain the essential counselor qualities of patience, kindness, honesty, integrity, emotional stability, maturity of judgment and a desire to work hard.

Previous experience with school age children is helpful and desirable, but Catalina Sea Camp believes that it is more important for counselors to have a sincere and unselfish desire to learn about the children entrusted to their care. Though we can’t lay claim to the description, it’s apt to characterize the prospects of being a camp counselor as “the hardest job you’ll ever love.”

Catalina Sea Camp maintains a policy which ensures that campers are supervised 24-hours a day for the duration of their stay. THE WELL-BEING OF EVERY CAMPER IS PARAMOUNT! Cabin counselors share living spaces with campers, grouped in cabins according to age and grade. These counselors will live and sleep in the dorms, spend cabin time with the campers, supervise camper living habits, and guide the campers in their selection of activities. At meal times, counselors will sit at each table with 5-10 children. Counselors are involved in those activities where their teaching skills can be best utilized. On occasion, though, counselors may be asked to “assist” in activities in which they are not particularly experienced. (However, they are not expected to be the Head, but rather they assist and help with supervision.) We have great confidence in our staff to carry out all duties and responsibilities; however discussion and/or questions are encouraged should special situations arise.

**Minimum Qualifications:**

1. Must have completed one full year of college.
2. Must be at least two years older than the oldest camper age group (oldest camper=17 years old).
3. Past experience working with youth as a camp counselor, recreation leader or other similar experience.
4. Must have strong communication and human relation skills.
5. Certification in lifeguard training, first aid and CPR **preferred (not required).**
6. Able to accept supervision and guidance and assist in activities where needed.
7. Desire to live and work in remote camp community.
8. Desire to work with children and ability to supervise them in related activities.
9. Good character, integrity, flexibility and adaptability.
10. Enthusiasm, sense of humor, patience and self-control.
11. Must be able to successfully perform the essential functions of this position.
12. NEW FOR 2022: Be FULLY vaccinated against COVID-19 before arrival at camp; those that can’t or won’t be vaccinated will unfortunately not be able to work for us this summer.

General Responsibility:

The counselor is responsible for the needs of the campers and to assist in the supervision and facilitating of programs, camp rules and regulations.

Specific Responsibilities (Examples of Duties):

1. Learn the names and likes/dislikes of your campers. Be knowledgeable about the needs of campers including special diets, eating habits, etc.
2. Assure the cleanliness of dorms and areas daily.
3. Counsel campers when necessary.
4. Create a cohesive bond within camper group.
5. Supervise and participate in recreation programs, keeping control of the group.
6. Adhere to safety rules and company policies and procedures for the well being of the campers and staff.
7. Assist groups with programs. This may include lifeguarding, conducting hikes or other recreational activities during all recreational periods.
8. Assist with meal supervision of food services, including set up and clean up. Sit with the campers during meals.
9. Assist with group arrival and departure procedures as assigned.
10. Be able to respond to emergency situations when necessary.
11. Assist with other departments when required, potentially for an extended period. This includes additional cleaning duties as required (wiping surfaces, extra cleaning of living spaces, etc)
12. Other duties as assigned by Camp Director, Assistant Camp Director or Head Counselor.

Essential Functions:

1. Must be able to effectively work with the campers, counselors, supervisors, and other staff.
2. Ability to communicate any problems with staff or campers to Camp Director, Assistant Camp Director, or Head Counselor.
3. Ability to assist campers and staff in the transition of camp life.
4. Good physical condition with mobility, visual and auditory skills to maintain control of 8-10 campers in a variety of environments (in the dorms, on hikes, in learning sessions, in the water, etc).
5. Ability to lift, carry and move heavy objects when necessary.
6. Good communication and organization skills are necessary to ensure a good experience for the staff and campers.
7. Ability to properly respond to emergency situations and enforce appropriate safety rules.

Benefits:

1. Housing
2. Full meals at the camp dining hall when the kitchen is in operation.
3. Workers compensation insurance and State disability insurance.
4. Ability to participate in camp programs.
5. Opportunity to live and work in a beautiful outdoor environment.

Salary:

First year counselors will receive $365.00 per week, along with opportunities to make extra money with extra responsibilities (i.e. Airport Duty).
In Closing…

WE WOULD LIKE TO REMIND YOU THAT CAMP COUNSELING IS NOT FOR EVERYONE … but for the right type of dedicated person, it is a rewarding and exhilarating experience. It means long hours while maintaining a cheerful attitude; concern for others above self; hard work; 100% integrity --- and it is sometimes more demanding than we all might wish it to be! It often asks us to perform on a standard far beyond our own self-expectations . . . and perhaps that is its greatest joy, because it brings out our very finest selves if done in the right spirit. Camp counseling is also an adventure in enjoyable group living, a chance to commit oneself to the highest possible standards, and an opportunity to know and love some great little kids and colleagues. We were both counselors at Catalina Sea Camp and can attest to the tremendous value of this rewarding, though sometimes challenging, job; however, trust us when we say that in the end it’s all worth it, and the memories & life skills gained will last a lifetime. If you find the challenge appealing, THEN CATALINA SEA CAMP WOULD LOVE TO HEAR FROM YOU!

Yours truly,

[Signatures]

PAUL “BUTTERKUP” KUPFERMAN
Summer Operations Director & Toyon Bay Summer Camp Director

JACQUELINE “JACQUI” HOWE
Fox Landing Summer Camp Director